

REGULAR MEETING OF THE PRAIRIE DU CHIEN BOARD OF EDUCATION

Public notice is hereby given as required by law that a Meeting of the Prairie du Chien Board of Education will convene on November 12, 2012 in the City Hall Council Chambers, 214 West Blackhawk Avenue, Prairie du Chien, Wisconsin, 6:30 p.m.

CALL TO ORDER

Meeting was called to order by President, Joe Atkins at 6:30p.m.

Achenbach- present

Atkins-present

O’Kane- present

Quamme- present

Forsythe-present

Rutherford- present

Panka-present

PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA

**Motion by Ron Quamme seconded by Mark Forsythe to adopt the agenda with all in favor.
Motion carried.**

SPEAKER

1. Katherine Hein- Farm to School Program-**showed PowerPoint on the program. Asked for \$2500 to continue the program. Joe Atkins on spoke on behalf of the board thanked Kathleen Hein, Anna Davidson and Shannon Durbin for the hard work and continuing to support the program.**

BULLYING POLICY-DISCIPLINE AND PUBLICIZED INCIDENTS

PowerPoint by Andy Banasik on our bullying policy and the recent editorial in the newspaper and radio

Joe Atkins send the policy back to Admin to look at revisions and open it up to the public. Would like to have formal training for Pre-K- all the way up to including staff on bullying and implications

REPORTS AND DISCUSSION (action if appropriate)

2. Superintendent/Building Administrator’s Report/Presentation
 - a. School Report Cards
 - b. List of complaints

PowerPoint presentation similar to what was shown at School Report Card Meeting

Drew went through each of the complaints that were brought forward by Wagar and Myers.

CONSENT AGENDA ITEMS

(The School Board may approve all items with one motion or any Board Member can simply request to remove certain items for later discussion)

3. Approval of Minutes
 - a. October 8, 2012 Regular Board Meeting
 - b. October 8, 2012 Finance Committee Meeting
 - c. October 19, 2012 Finance Committee Meeting
 - d. October 22, 2012 Annual Budget Hearing
 - e. November 5, 2012 Negotiations Committee Meeting
4. Financial Report: Approval of Payment
 - a. (The Prairie du Chien Board of Education does hereby accept and agree to pay invoices for the last month as presented, included are dated bills to avoid late charges.)
5. Personnel

- a. Approval of Retirement
 - i. Meredith Gentes as cook to retire June 7, 2013
- b. Approval of Resignations
 - i. Sara Boxrucker as Assistant Bookkeeper
 - ii. Sam Stoeffler as MS Cross Country Coach
 - iii. Andy Banasik as 8th grade Football Coach
 - iv. Josh Rabbit as 7th grade Football Coach
 - v. Ellsworth Lewis as HS Assistant Track Coach
- c. Approval of hiring
 - i. Jacqueline Rodenberg as Assistant Bookkeeper 29hr./ week-**pulled from consent agenda and discuss in closed session**
 - ii. Justin Sparrgrove as a substitute teacher
 - iii. Gave board approval to administration to hire a long term substitute (Trishia Burdt) for HS special Education position at the October 8, 2012 meeting
 - iv. Amanda Hughes as Wrestling Cheer Coach

Motion by Lonnie Achenbach seconded by Mark Forsythe to approve all items above except for 4(c)(i) items with all in favor. Motion carried.

CITIZEN PARTICIPATION

Joyce Bos- Bullying by a staff member to another staff member. Wants a safe and bully free environment. Letter will be discussed during closed session.

CORRESPONDENCE/INFORMATION ITEMS (action if appropriate)

1. Upcoming Meetings and Board Items
 - a. December 8, 2012 Staff Holiday Party @ Drew's House @ 5:00 p.m.
 - b. December 10, 2012 Regular Board Meeting
 - c. Board Planning Meeting; January 7, 2013, Peoples State Bank Meeting room 5:30 p.m., discussion on long-term planning and Administrator Evaluation Review
 - d. January 14, 2013 Regular Board Meeting
 - e. Board Planning Meeting; April 15, 2013, Peoples State Bank Meeting room 5:30 p.m., discussion on long-term planning and goals
2. Informational Items
 - a. December 21, 2012 Incumbent Notice of Non- Candidacy deadline
 - b. January 2, 2013 Deadline for filing of Declarations of Candidacy and Nomination Papers for eligibility for Appearance on Ballot
 - c. February 19, 2013 Spring Primary Election
 - d. April 2, 2013 Spring Election
 - e. April 22, 2013 New School Board Members Take Office

Joe Atkins attended the School Board Association Legislative Meeting and gave a recap of the meeting.

NEW BUSINESS (action if appropriate)

1. Any items removed from Consent Agenda for further discussion
2. Grants & Donations read into record and approved (if any)

Peoples State Bank donated money from a fundraiser. Bluff View used it to offset the cost of the 6th grade Outdoor education breakfast

3. Change of Committee Assignment –**Lynn O’Kane will go to Policy/Personnel and Ron Quamme will be on Finance/Negotiations Committee**
4. Set the published 2012-2013 budget
5. Student Travel (if any)
 - a. 8th grade class trip to Chicago (asking for district to offset cost of school bus for this trip)
6. Youth Options approval of students (if any)-**NONE**
7. Response to PdC City an request to pay for street crossing guards: Resolution:

The PdC Public School District supports the crossing guard program as it is an important public safety issue. However, pedestrian safety is a City issue. The School District cannot contract for, or assist in, the hiring of crossing guards, nor can the District cost share on this program due to budgetary and program constraints. The School District already has taken the major step to add in-town busing to attempt to alleviate many safety issues for our students.

The PdC Public School District is very willing to partner on looking for grants or other means to create long term solutions to pedestrian safety such as that there is an awarness aware that the City is looking at flashing crossings and other potential stop walk crossing plans within the Marquette rebuilding and the Safe Routes to Schools program.

8. CNG update; Finance Committee will have to make recommendation to December School Board Meeting as bidding process should start in January
9. Virtual Charter School; discussion on what further information is needed to decide in December to pursue this or drop the idea

Motion by Lonnie Achenbach and seconded by Ron Quamme to approve to pay for the bus cost of \$1,052.53 for the 8th grade class trip with all in favor. Motion carried.

Motion by Lonnie Achenbach seconded by Mark Forsythe to approve the crossing guards Resolution above and deny the City’s request for funds with all in favor. Motion carried.

Motion by Ron Quamme seconded by Lynn O’Kane to go into closed session at 8:35 p.m. with all in favor. Motion carried.

CLOSED SESSION

BE IT RESOLVED that the Prairie du Chien Board of Education moves to go into Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (e) Deliberating or conducting other specific public business whenever competitive or bargaining reasons require a closed session. Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1) (a) and (1) (f) which allow a meeting to be closed to the public when a government body is going to deliberate concerning a case which was the subject of any judicial or quasi –judicial trial or hearing before that governmental body, or where the governmental body considers financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration or specific personnel problems or the investigation of charges against specific persons except where Section 19.85 (b) applies, which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data or involved in such problems or investigations.

- a. Negotiation goals
- b. Negotiation time line
- c. Discuss contracting for hearing officer
- d. Individual employee matters
- e. Individual student records
- f. Site Administration reviews (all site Administration must attend)

Motion by Lonnie Achenbach seconded by Ron Quamme to go past 10:00 p.m. and go until 10:15 p.m. with all in favor. Motion carried.

RETURN TO OPEN SESSION

Motion by Lonnie Achenbach seconded by Ron Quamme to come out of closed session at 10:12 p.m. with all in favor. Motion carried.

ACTION TAKEN, IF APPROPRIATE, AS A RESULT OF CLOSED SESSION (if any).

Motion by Mark Forsythe seconded by Ron Quamme to approve hearing officer Eileen Brownlee with all in favor. Motion carried.

Motion by Christine Panka seconded by Ron Quamme to approve Early Retirement for Certified and Support Staff with all in favor. Motion carried.

Motion by Christine Panka seconded by Ron Quamme to approve Jacqueline Rodenberg as Assistant Bookkeeper with all in favor. Motion carried.

ADJOURNMENT

Motion by Ron Quamme seconded by Christine Panka to adjourn the meeting at 10:13 p.m. with all in favor. Motion carried. Meeting adjourned.

Notes taken by Vicki Waller

Joe Atkins, President